


Charlie Suhling

THEMED EXPERIENCE STUDENT

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Orlando, Florida 

EDUCATION

2021 - Expected Graduation May 2024

THEATRE, THEMED EXPERIENCE, MFA

University of Central Florida

2016 - 2019

ENTERTAINMENT MANAGEMENT, BS

University of Central Florida

2014 - 2019

HOSPITALITY MANAGEMENT, BS

Theme Park & Attraction Management Track

University of Central Florida

SOFTWARE

Adobe: Photoshop, Illustrator, InDesign, Lightroom

Microsoft: Word, Excel, Powerpoint, Teams, Outlook, Access, Project

AutoDesk Maya, Final Draft, SketchUp, SmartSheet, BlueBeam

Egnyte, BIM 360

ORGANIZATIONS

- » IAAPA
- » Themed Experience Association

AWARDS

- » Six Flags Great America Entertainment Team Member of the Year 2013, 2015
- » Disney Salute Challenge Coin

WORK EXPERIENCE

UNIVERSAL CREATIVE - ORLANDO, FL

Assistant Manager, Intellectual Property - Creative Studio 2022-Present

- » Prepare submittals for IP review and approval via constant communication with Show Producers, Managers, translators, and RIs
- » Communicate frequently with creative team, delivering IP notes, feedback, and schedules
- » Document construction site progress and participate in regular site walks with construction and creative teams, convey site progress to IP partners regularly
- » Interface with internal departments, stakeholders, and partners
- » Manage IP approved assets, process requests, and distribute assets to teams for use within the projects
- » Manage IP approval process for show elements within a major theme park project

Intellectual Property Management Intern Summer/Fall 2022

- » Manage IP approval process for show elements within a major theme park project
- » Ensure timely approval of IP submissions by coordinating with Creative Director, Art Director, Production Team, and Vendors to track progress on show/set elements
- » Assemble submission documents and design proposals (ranging from early concept to final appearance) to garner licensing/IP approval
- » Provide daily updates to Creative Studio team aligning with overall project schedule
- » Prepare detailed documents for Assistant Director of IP prior to site/shop visits
- » Organized 5,000+ IP assets, created a master directory to be utilized by all disciplines during theme park design process

WALT DISNEY WORLD - ORLANDO, FL

DECORATOR 2018-2022

- » Fabricated, installed props, set decor, holiday overlays to Walt Disney World Parks, Resorts, Disney Cruise Line, and Disney Vacation Club properties
- » Led decor projects from concept ideation to installation via collaboration with Cast Members, Art Directors, Planned Work Specialists, Management
- » Created prototype designs and oversee duplication/fabrication by Craft Support Decorators, Decorators ensuring detailed accuracy and quick turnaround
- » Communicated project milestones with department leadership, art direction, including recorded interviews with internal/external media partners

CRAFT SUPPORT DECORATOR 2016-2018

- » Utilized artistic mediums (character/airbrush paint, carpentry, industrial/detail sewing, upholstery, floral arrangement) to tell a cohesive story
- » Icon Team 2017, 2018: Assisted Lead Decorator with the design of 15 icon trees, re-imagined key holiday photo spots for social media interaction
- » Documented and photographed product and construction processes for future departmental and external vendor use

SIX FLAGS GREAT AMERICA - GURNEE, IL

Entertainment Base/Admin Lead 2015-2016

- » Provided administrative support to Entertainment, Production, Character leadership
- » Maintained department leadership calendars, weekly Team Member labor schedules
- » Managed daily staffing for 100+ Team Members, tracked labor hours, coded correct accounts, ensured database/financial accuracy and created Daily Operating Reports

Character Performer 2012-2014

- » Created incredible guest memories while performing in various roles
- » Performed in character meet and greets, stage shows, and parades
- » Trained new Team Members in Character Performer/Attendant and Theater Ops roles